

Wickhamford Parish Council

Minutes of the Meeting, 2nd July 2025.07/25.

Clerk to the Council, Andrea Evans, Ty Gwyn, Church Street, Offenham, Worcs, WR11 8RW.
07591533557 email wickhamfordpc@gmail.com website: www.wickhamfordpc.co.uk

Present: Councillors, T Hemming, R Gutteridge, T Cumberland, J Neal.

Clerk, A. Evans.

1. **Apologies** –

S Wride, N Austin, CC Emma Kearsey.

2. **Declarations of Interest**

None.

3. **The meeting was adjourned for the Public Question Time.**

- 1 applicant for the role of co-opted parish councillor attended to meet councillors and to answer any questions relating to their application.

Councillor Jane Neal took the Chair in the absence of Sally Wride.

4. **The Minutes of the meeting** held on the 7th May 2025 were agreed, proposed by RG, seconded by TH with a unanimous vote in favour. Signed by JN.

5. **District / County Councillors Report**

Reports will be added to the minutes and website when provided.

Wychavon

We have elected a new leader, Richard Morris who is extremely experienced and absolutely the right person to take us forward to unitary for the local government reorganisation and to create the Wychavon legacy we are so keen to make.

I have been appointed as deputy leader as well as portfolio holder for planning, infrastructure and rural vitality.

The government has announced the removal of funding for Neighbourhood development plans. Because of their importance in democracy not least protecting our villages from speculative development, I am pleased to say, I immediately announced that WDC will pick up that funding. You will have seen that the rural fund applications are welcomed from businesses and community ventures.

To update you on the gypsy and traveller application in Murcot that was refused by WDC, but taken to appeal, I attended the appeal in person and represented our ward. We now await the inspector's decision.

Worcestershire County Council

Reform have formed a cabinet without a majority. We haven't yet seen anything of their plans as nothing has yet been apparent.

I am serving on the environment overview and scrutiny committee. I was keen to be appointed to this as it covers flooding, highways and many things that affect us on a daily basis.

I am also now a member of the fire authority and chairman of the audit committee.

It's been a busy time as you can imagine but anything and everything you need from me from a WDC or WCC perspective, please just let me know.

6. Police Report:

Update from www.police.uk

No report received.

7. Parish Council:

- a. Whole Village event- Cllrs unanimously agreed that a whole village event should be organised drawing together all of the groups from the village to initially decide on an event and a date. TC and TH agreed to be involved on behalf of the PC.
- b. Co-option of Parish Councillor- (Closed session). 2 applications were received by the deadline, 1 of which was able to attend the meeting. As per the May 2025 minutes, cllrs wanted to make a decision at the July 2025 meeting, Cllrs voted unanimously to accept the application from Matthew Emerson.
- c. Full review of burial ground rules and fees- Clerk advised that the BG is not funding its maintenance and that the fees are not in line with other local cemeteries. It was unanimously agreed that clerk would prepare fees for comparison for the September meeting for councillors to consider.
- d. Funding request from Wickhamford Memorial Hall for rendering of external walls- A request has been received with 1 quotation totalling £9950 +VAT. In order for councillors to consider making a donation, they will need at least 1 more quotation and a list of other funding secured for the project. Cllrs can then consider a donation at its September meeting.
- e. To note the following policies were noted and approved:
 - New IT Policy.
 - Equality & Diversity Policy.
 - Reserves Policy.
 - New Social Media Policy.
- f. Street naming for development at Vale Exotics- Cllrs were asked by Wychavon for names for this development. Cllrs considered 2 names as Poulter Place in recognition of 50 years serving as a parish councillor or Rainey Place after Murray Rainey the famous racing driver. These suggestions will now be submitted to Wychavon for decision.
- g. Update on land transfer and ratify associated costs- Associated costs have now been received from seller's solicitor and the previous seller in relation to the overage and covenant to have the land transferred into the ownership of PC. The total costs should be around £3k to secure the land for the parish to enjoy as a quiet place for many years to come. It will also ensure that Golden Lane remains Golden and with an additional stretch of pathway to the BG. An initial securing deposit of £900 has been sent to Parkinson Wright to carry out the necessary documentation. The bench has been received awaiting installation when the location is confirmed.
- h. Bonfires- RG raised concerns about numerous bonfires in the village sometimes 3 at a time causing smoke and discomfort to residents whilst fields are being cleared. Clerk provided WRS guidance, it was agreed that this was unlikely to continue and that a reminder of the rules in the newsletter would be useful.

● **8. Planning.**

a. Neighbourhood Planning Update and withdrawal of funding- Wychavon have advised that the government have withdrawn the grant of £10k available to parishes if they wish to consider working on a Neighbourhood Plan. A press release was received shortly after to advise that Wychavon have decided to provide the grant from its own funds for this purpose.

b. To consider/note the following applications:

a	<p>Case No: W/25/00877/HP</p> <p>Location: Whitfurrows Farm, Pitchers Hill, Wickhamford</p> <p>Proposal: Erection of a patio (retrospective)</p> <p>Parish Council Decision: No objections.</p> <p>Wychavon Decision:</p>
b	<p>Case No: W/25/000990/CLPU</p> <p>Location: Lower Field Farm, Longdon Hill, Wickhamford</p> <p>Proposal: Certificate of Lawfulness (proposed development) completion of new agricultural dwelling including drainage and layout (Variation of Condition 1 W/09/01968/LUP)</p> <p>Parish Council Decision:</p> <p>Wychavon Decision: WITHDRAWN.</p>
c	<p>Case No: W/25/01206/AGR</p> <p>Location: Land to the south east of, Enterprise Way, Vale Park, Evesham</p> <p>Proposal: Proposed track for access to woodland.</p> <p>Parish Council Decision: No comments received in timescale.</p> <p>Wychavon Decision:</p>
d	<p>Case No: W/25/01215/FUL Associated Ref: W/15/01782/PN</p> <p>Location: Mount Farm, Mount Pleasant, Childswickham</p> <p>Proposal: Variation of Condition 10 (25 year use/operation time period) on granted planning appeal W/15/01782/PN (appeal APP/H1840/W/14/3001928) to extend the time period of use and operation to 41 years (until the end of 2056).</p> <p>Parish Council Decision:</p> <p>Wychavon Decision:</p>

b. To note the following decisions/appeal:

e	<p>Case No: W/25/00730/CLE</p> <p>Location: Whitfurrows Farm, Pitchers Hill, Wickhamford</p> <p>Proposal: Application for erection of unit for offices/storage/showroom, and class E use.</p> <p>Parish Council Decision: No objections.</p> <p>Wychavon Decision: Approved.</p>
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f	<p>Case No: W/25/01206/AGR</p> <p>Location: Land To The South East Of, Enterprise Way, Vale Park, Evesham</p> <p>Proposal: Proposed track for access to woodland.</p>
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	Parish Council Decision:	No comments received in timescale
	Wychavon Decision:	Approved
g	Case No:	W/25/00877/HP
	Location:	Whitfurrows Farm, Pitchers Hill, Wickhamford
	Proposal:	Erection of a patio (retrospective)
	Parish Council Decision:	Not enough comments received in the timescale
	Wychavon Decision:	Approved.

9. Finance:

- a. A list of payments to be drawn this month were approved and cheques already signed and ratified and the statement of balance of accounts 2025 approved as follows, proposed by JN and seconded by RG with a unanimous vote in favour.

Bank Account Reconciled Statement

Treasurers

Statement Number	40	Bank Statement No.	40
Statement Opening Balance	£7,646.91	Opening Date	26/04/25
Statement Closing Balance	£2,587.59	Closing Date	27/05/25
True/ Cashbook Closing Balance	£2,587.59		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
28/04/25		Wychavon District Council	0.00	9,000.00	16,646.91
01/05/25		Badsey & Aldington Parish Council	0.00	7.50	16,654.41
01/05/25		Bretforton Parish Council	0.00	7.50	16,661.91
02/05/25		Badsey PC	3.00	0.00	16,658.91
02/05/25		Worcs CALC	524.68	0.00	16,134.23
02/05/25		Worcs CALC	50.21	0.00	16,084.02
02/05/25		Andrea Evans	27.49	0.00	16,056.53
02/05/25		Andrea Evans	10.00	0.00	16,046.53
02/05/25		Andy Tyrrell	294.00	0.00	15,752.53
06/05/25		HMRC	147.00	0.00	15,605.53
06/05/25		Andrea Evans	587.67	0.00	15,017.86
06/05/25		HP Ink	25.49	0.00	14,992.37
08/05/25	Transfer		10,000.00	0.00	4,992.37
09/05/25		Smartcut	253.22	0.00	4,739.15
09/05/25		Smartcut	283.75	0.00	4,455.40
12/05/25		Andy Tyrrell	145.00	0.00	4,310.40
12/05/25		Andy Tyrrell	105.00	0.00	4,205.40
13/05/25		Worcestershire County Council	0.00	294.00	4,499.40

19/05/25	Lloyds Bank	4.25	0.00	4,495.15
21/05/25	Hiscox Insurance	1,757.82	0.00	2,737.33
21/05/25	Andrea Evans	4.90	0.00	2,732.43
21/05/25	Anastacia Wright	40.00	0.00	2,692.43
21/05/25	Andy Tyrrell	100.00	0.00	2,592.43
27/05/25	Andrea Evans	4.84	0.00	2,587.59

Bank Account Reconciled Statement

Treasurers

Statement Number	41	Bank Statement No.	41
Statement Opening Balance	£2,587.59	Opening Date	28/05/25
Statement Closing Balance	£3,761.85	Closing Date	23/06/25
True/ Cashbook Closing Balance	£3,761.85		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
02/06/25		Badsey & Aldington Parish Council	0.00	7.50	2,595.09
02/06/25		Badsey PC	3.00	0.00	2,592.09
02/06/25		Bretforton Parish Council	0.00	7.50	2,599.59
02/06/25	Transfer		0.00	3,000.00	5,599.59
03/06/25		Andrea Evans	27.49	0.00	5,572.10
03/06/25		Andrea Evans	10.00	0.00	5,562.10
03/06/25		Andy Tyrrell	294.00	0.00	5,268.10
05/06/25		HMRC	113.60	0.00	5,154.50
05/06/25		Andrea Evans	454.41	0.00	4,700.09
05/06/25		HP Ink	40.99	0.00	4,659.10
09/06/25		Smartcut	189.17	0.00	4,469.93
09/06/25		Smartcut	506.45	0.00	3,963.48
11/06/25		Marmax Products	522.00	0.00	3,441.48
11/06/25	Transfer		0.00	522.00	3,963.48
16/06/25		Wychavon DC	467.38	0.00	3,496.10
17/06/25		Lloyds Bank	4.25	0.00	3,491.85
23/06/25		Julie Evans	0.00	270.00	3,761.85

Wickhamford Parish Council

Expenditure transactions - payments approval list start of year 01/04/25

No	Payment Reference	Gross	To pay Heading	Invoice	Invoice	Details
1043		£135.00	£135.00 20500	25/06/25		Westcotec - calibrate VAS
1044	sports club and	£10.00	£10.00 20500	30/06/25		Wychavon DC - annual land lease playing field
Sub Total		£145.00	£145.00			
Total		£145.00	£145.00			

b. To note 1st quarter balances: Account ending 2068 £9996.65

Account ending 5168 £17300.44

10. Lengthsman:

a. Tasks required-

- Spraying of Drysdale Close
- 40 MPH sign on A44 is obscured by vegetation.

11. Items for the next Agenda

12. Date of next meeting: **Wednesday 10th September 2025- Wickhamford Memorial Hall.**

Items for the next Agenda must be received 7 days prior to the above date.

Andrea Evans

Clerk to Wickhamford Parish Council.
Meeting Closed at 8.16pm.

Signed.....Chairperson

Date.....

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