

Wickhamford Parish Council

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To Wickhamford Parish Councillors:

You are duly summoned to attend the Wickhamford Parish Council meeting at Wickhamford Memorial Hall **on the Wednesday 7th May 2025 at 7.00pm.**

Agenda

- 1. **Apologies.**
To receive apologies and to approve the reason for absence
- 2. **Declaration of Interest.**
 - a. Councillors are reminded of the need to update their register of interests.
 - b. To declare any personal interests in items on the agenda and their nature.
 - c. To declare any prejudicial interests in items on the agenda and their (Councillor Councillors with pecuniary interests must leave the room for the relevant item(s)).
 - d. Declaration of acceptance of office to be signed by new councillors.
- 3. **To adjourn the meeting for the Public Session.**

Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. This period is not part of the formal meeting; brief notes will be appended to the Minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during the Public Session subject to the Councillor leaving the room in the event of an exchange on the issue between the Public and the Parish Council during this period.

Councillors are reminded that **only** items on the Agenda can be discussed during the meeting.

Councillors are also reminded that they are **not** allowed to use the Public Session to raise their own item(s). These must either be on the Agenda or the Clerk must be requested to add the item(s) to the next meeting Agenda.
- 4. **Review of minutes from the previous meeting.**

To consider the approval of the minutes of the last meeting of the Council.
- 5. **District Council/County Council.**
 - a. District / County Councillors Report.
- 6. **Police Officers Report.**
 - i. Update from www.police.uk
- 7. **Parish Council:**
 - a. Whole Village event
 - b. Village Planters- To consider a volunteer to tend planters.
 - c. Co-option of Parish Councillor following resignation of John Poulter- To consider and agree process and timescales.
 - d. Clerks Review (closed session)

- e. To note annual play inspection and works required/undertaken.
- f. To note the following policies:
 - i. Publication Scheme
 - ii. Recruitment policy
 - iii. Complaints Policy
 - iv. Retention of Records.
 - v. Disciplinary Policy
 - vi. Anti-fraud and corruption Policy
 - vii. Dignity at Work Policy.

- **8. Items for Consideration.**

- **9. Planning.**

a. To consider/note the following applications:

a	<p>Case No: W/25/00406/FUL</p> <p>Location: Lisbon Nurseries, Willersey Road Badsey</p> <p>Proposal: Proposed demolition of existing commercial and horticultural buildings and erection of 23 permanent residential homes (for older people over 55 years), 1no. managers accommodation home, community meeting room and associated works</p> <p>Parish Council Decision: "Wickhamford PC has the following comments to make: The inevitable increased traffic on a narrow, but fairly busy road and coming through Wickhamford for access The safety of pedestrians walking into Badsey as there is no pavement. Flooding issues which are a problem at that end of the village"</p> <p>Wychavon Decision:</p>
b	<p>Case No: W/25/00705/AGR</p> <p>Location: Nightingale Orchards, Longdon Hill, Wickhamford</p> <p>Proposal: Steel framed agricultural building for storage of horticultural machinery</p> <p>Parish Council Decision: No objections</p> <p>Wychavon Decision:</p>
c	<p>Case No: W/25/00730/CLE</p> <p>Location: Whitfurrows Farm, Pitchers Hill, Wickhamford</p> <p>Proposal: Application for erection of unit for offices/storage/showroom and Class E use.</p> <p>Parish Council Decision: No comments.</p> <p>Wychavon Decision:</p>

b. To note the following decisions/appeal:

d	<p>Case No: W/25/00235/CLE</p> <p>Location: Whitfurrows Farm, Pitchers Hill, Wickhamford</p> <p>Proposal: Certificate of lawfulness for the existing use of an office/showroom/store (Use class E)</p> <p>Parish Council Decision: No comments</p> <p>Wychavon Decision: Withdrawn</p>
e	<p>Case No: W/25/00256/FUL</p> <p>Location: Knowle Hill Plant Centre, Knowle Hill, Wickhamford</p>

	<p>Proposal: Change of use from A1 Retail Café to use Class C3 holiday accommodation use (retrospective)</p> <p>Parish Council Decision: No comments</p> <p>Wychavon Decision: Approved</p>
f	<p>Case No: W/24/01079/FUL- APP/H1840/W/25/3360640</p> <p>Location: Land at (Os 0667 3979) Murcot Road, Childswickham.</p> <p>Proposal: Planning application for 6no pitch Gypsy/Traveller site with associated hardstanding, fencing and installation of Package Treatment Plant.</p> <p>Parish Council Decision: Having reviewed the new application, the PC can't see any reason to change our previous comments objecting to the proposal.</p> <p>The Road safety Audit states that" Murcot Road does not provide any obvious through route between destinations" I would take issue with this, as it is a Rat Run in both directions for people wanting to avoid the Evesham bypass at busy times and the exits at either end (Murcot Turn and Hinton crossroads) are accident blackspots.</p> <p>There is no proximity to schools, shops, doctors and bus services - all of which will be required for, as stated in the Planning Statement, the applicant's "elderly relatives and children with medical conditions" .</p> <p>Please note that we were not sent the correct request for comments and despite flagging this with the planning officer, a new one was not forthcoming hence our response in this way</p> <p>Wychavon Decision:</p>

10. Finance:

- a. To RESOLVE to approve the list of cheques to be drawn this month and to ratify payments already made. Bank reconciliation and approvals list on supplementary sheets..
- b. To note the balances as at 31st March 2025 as follows:
 - i. Current Account £7917.01
 - ii. Deposit Account (2068) £2983.56
 - iii. Deposit Account (5168) £17781.04
- c. To note VAT return amount as at 31st March 2025 of £2725.97.
- d. To approve the Annual Governance Statement on the annual return for the year ending 31st March 2025.
- e. To approve the statement of accounts for the year ending 31st March 2025.
- f. To receive the Report of the Internal Auditor on the annual return for the year ending 31st March 2025.
- g. To consider and agree insurance renewal of £..... as of 1st June 2025.

11. Lengthsman Duties:

- a. To agree tasks required.
- b. To note lengthsman budget for 2025/26 of £2378.42

- **12. Items for the next Agenda**

13. To confirm the date of the next meeting- 2nd July 2025. NB. Date change.

Items for the next Agenda must be received 7 days prior to the next meeting.

Andrea Evans

Clerk to Wickhamford Parish Council
30th April 2025.