

Wickhamford Parish Council

Minutes of the Meeting, 8th January 2025.01/25.

Clerk to the Council, Andrea Evans, Ty Gwyn, Church Street, Offenham, Worcs, WR11 8RW.
07591533557 email wickhamfordpc@gmail.com website: www.wickhamfordpc.co.uk

Present: Councillors, J Poulter, T Hemming, T Cumberland, R Gutteridge and N Austin.
DC E Sims and CC L Eyre.

Clerk, A. Evans.

1. **Apologies** –

S Wride, J Neal and DC E Kearsey.

2. **Declarations of Interest**

None.

3. **The meeting was adjourned for the Public Question Time.**

1 member of the public attended to listen to the meeting.

4. **The Minutes of the meeting** held on the 13th November 2024 were agreed, proposed by RG, seconded by TH with a unanimous vote in favour.

5. **District / County Councillors Report**

County Councillors Report-

Cllrs Eyre and Sims attended to provide an overview of the changes discussed at a recent meeting as a result of the governments white paper on reform of councils and a move to unitary councils. This will mean the end to district council and the possible introduction of a mayor. The plans are in the early stages of discussion but the govt has indicated that it is working towards completion by 2028. Cllrs Eyre and Sims will provide regular updates to the PC on developments as they receive them. It is unclear at this point if and how it will affect parish councils if at all.

District Council:

6. **Police Report:**

i. Update from www.police.uk

ii. Parish Priorities- Email from West Mercia Police;

I am contacting you for your priorities that you would like us to look at for the period January to March 2025.

In relation to the priorities, I am aware that there has been some confusion around what this looks like. Firstly, it is important to understand that you do not have to have any 'priorities', and that if you don't, this will not impact on our response to your parish. If you do have a priority (maximum of 3), then

*please provide what this is, along with details. An example would be – **anti social behaviour which occurs on a Friday night from 2000hrs until 2300hrs at the park, 10 young people are normally present, drinking alcohol, being abusive to people at the village hall and possibly smoking drugs. We don't know any names, but one child gets picked up in a red car.***

What this example does, is help my team patrol at the correct times and correct locations. Currently, most Parish councils just provide – anti social behaviour or drugs, speeding, without detail, which results in my teams being unable to target the problem. If you cannot provide detail, I would suggest that as a Parish Council you ask yourselves 'do we need this as a priority'. It is also important to remember that the priorities should be community led, rather than from individuals.

I am sure you can appreciate that attending all meetings for my staff is difficult, so please let me know if you would like attendance at a specific meeting, or if you don't need attendance, then also please let me know. As a minimum you should all be receiving quarterly updates on your priorities.

I am more than happy to discuss the subject of the community charter if there is still some confusion or on any other subject around neighbourhood policing. I am always keen for suggestion's around how best my teams can engage and feedback with yourselves but also your communities. For instance, is there value in us holding a 'walkabout' in your village or is there something else the community would like. Please come back to me with ideas.

7. Parish Council:

8. Items for Consideration.

a. Noticeboard and/or village noticeboard- Clerk has obtained prices of both metal and wooden noticeboards with and without legs. Wood would require more maintenance. It was agreed to order an aluminium noticeboard to take approx. 8 xA4 sheets without legs to be put on wall of Wayside with a header '@Wickhamford PC' It will be a locked unit for PC use. RG proposed seconded by TC for a budget of £500 to purchase and Andy Tyrrell to fit it when it arrives.

b. Resident's suggestion t' plant trees on verges on Drysdale Close- It was agreed to establish ownership of verge with Highways in first instance and whether they would approve the request and then the PC can reconsider.

c. 24/06249/STRETR- Smokey Dough Pizza- Street Trading Application- Application for street trading has been forwarded from Wychavon. Cllrs felt that the area to be covered is too broad and if it is to be in Wickhamford, there are local companies that should be given priority.

9. Planning.

a. To consider/note the following applications:

| | |
|----------|---|
| a | <p>Case No: W/24/02378/CLE</p> <p>Location: Orchard Court Cottage, Longdon Hill, Wickhamford</p> <p>Proposal: Certificate of lawfulness for the existing use of a converted stable block to holiday accommodation in breach of condition (use class C3)</p> <p>Parish Council Decision: No comments made</p> <p>Wychavon Decision:</p> |
| b | <p>Case No: W/24/02496/HP</p> <p>Location: 7 Drysdale Close Wickhamford</p> <p>Proposal: Single storey rear extension and new rooflight to existing roof.</p> |

| | |
|---------------------------------|---------------|
| Parish Council Decision: | No objections |
| Wychavon Decision: | |

b. To note the following decisions:

| | |
|---------------------------------|---|
| c Case No: | W/24/01523/HP |
| Location: | 35 Pitchers Hill, Wickhamford |
| Proposal: | |
| Parish Council Decision: | Wickhamford PC has largely no objections but raised concerns about the position on top of pitchers hill being too dangerous to have a drive way coming out on a main road (a44) |
| Wychavon Decision: | Approved |

10. Finance:

- a. A list of payments to be drawn this month were approved and cheques already signed and ratified and the statement of balance of accounts 2024 approved as follows, proposed by JP and seconded by NA with a unanimous vote in favour.

Bank Account Reconciled Statement

Treasurers

| | | | |
|--------------------------------|-----------|--------------------|----------|
| Statement Number | 33 | Bank Statement No. | 33 |
| Statement Opening Balance | £8,693.61 | Opening Date | 31/10/24 |
| Statement Closing Balance | £4,731.47 | Closing Date | 25/11/24 |
| True/ Cashbook Closing Balance | £4,731.47 | | |

| Date | Cheque/ Ref. | Supplier/ Customer | Debit (£) | Credit (£) | Balance (£) |
|----------|----------------|-----------------------------------|-----------|------------|-------------|
| 01/11/24 | BACS241111BAPC | Badsey PC | 3.00 | 0.00 | 8,690.61 |
| 01/11/24 | BACS241113BG | Memory Lane Memorials | 2,484.00 | 0.00 | 6,206.61 |
| 04/11/24 | BACS241113AT | Andy Tyrrell | 30.00 | 0.00 | 6,176.61 |
| 06/11/24 | BACS241111HP | HP Ink | 25.49 | 0.00 | 6,151.12 |
| 06/11/24 | S/O241113AE | Andrea Evans | 482.92 | 0.00 | 5,668.20 |
| 12/11/24 | BACS241111SC | Smartcut | 253.22 | 0.00 | 5,414.98 |
| 12/11/24 | BACS241112WDC | Wychavon DC | 112.87 | 0.00 | 5,302.11 |
| 13/11/24 | BACS241113AW | Andrea Evans | 19.24 | 0.00 | 5,282.87 |
| 13/11/24 | BACS241113BG | Susan Turner | 420.00 | 0.00 | 4,862.87 |
| 13/11/24 | BACS241113HMRC | HMRC | 146.40 | 0.00 | 4,716.47 |
| 25/11/24 | BACS241125BAPC | Badsey & Aldington Parish Council | 0.00 | 7.50 | 4,723.97 |
| 25/11/24 | BACS241125BPC | Bretforton Parish Council | 0.00 | 7.50 | 4,731.47 |

Bank Account Reconciled Statement

Treasurers

| | | | |
|---------------------------|-----------|--------------------|----------|
| Statement Number | 34 | Bank Statement No. | 34 |
| Statement Opening Balance | £4,731.47 | Opening Date | 26/11/24 |

Statement Closing Balance £4,767.05 Closing Date 23/12/24
 True/ Cashbook Closing Balance £4,767.05

| Date | Cheque/ Ref. | Supplier/ Customer | Debit (£) | Credit (£) | Balance (£) |
|----------|----------------|-----------------------------------|-----------|------------|-------------|
| 26/11/24 | | Andy Tyrrell | 83.33 | 0.00 | 4,648.14 |
| 26/11/24 | | Andrea Evans | 10.00 | 0.00 | 4,638.14 |
| 27/11/24 | | Anastacia Wright | 40.00 | 0.00 | 4,598.14 |
| 27/11/24 | | Badsey PC | 3.00 | 0.00 | 4,595.14 |
| 02/12/24 | | Andrea Evans | 41.98 | 0.00 | 4,553.16 |
| 02/12/24 | | Andy Tyrrell | 288.00 | 0.00 | 4,265.16 |
| 02/12/24 | | Andy Tyrrell | 366.00 | 0.00 | 3,899.16 |
| 02/12/24 | BACS241202BAPC | Badsey & Aldington Parish Council | 0.00 | 7.50 | 3,906.66 |
| 02/12/24 | BACS241202BPC | Bretforton Parish Council | 0.00 | 7.50 | 3,914.16 |
| 04/12/24 | | HP Ink | 25.49 | 0.00 | 3,888.67 |
| 04/12/24 | | Andy Tyrrell | 200.00 | 0.00 | 3,688.67 |
| 06/12/24 | | Andrea Evans | 482.92 | 0.00 | 3,205.75 |
| 06/12/24 | | HMRC | 15.00 | 0.00 | 3,190.75 |
| 06/12/24 | | HMRC | 272.60 | 0.00 | 2,918.15 |
| 06/12/24 | | HMRC | 169.10 | 0.00 | 2,749.05 |
| 19/12/24 | BACS241126VALE | Vale Woodwise Ltd | 2,982.00 | 0.00 | -232.95 |
| 19/12/24 | Transfer | | 0.00 | 5,000.00 | 4,767.05 |

Wickhamford Parish Council

Expenditure transactions - payments approval list Start of year 01/04/24

| No | Payment Reference | Gross | To pay | Heading | Invoice date | Invoice no. | Details |
|--------------|-------------------|---------|---------|---------|--------------|-------------|---------------------------------|
| 1121 | S/O250102B APC | £3.00 | £3.00 | 21400 | 02/01/25 | | Badsey PC - mobile phone |
| 1120 | | £29.24 | £29.24 | | 08/01/25 | | Andrea Evans - monthly expenses |
| 1 | | £10.00 | | 20500 | | | play inpection x1 |
| 2 | | £19.24 | | 21400 | | | mileage |
| Sub Total | | £32.24 | £32.24 | | | | |
| | | £603.72 | £603.72 | | | | Confidential |
| Total | | £635.96 | £635.96 | | | | |

- b. Precept for 2025/2026 noting balances as follows: Instant access accounts- £4971.93 & £22723.11. Councillors considered the precept for 2025/26 based on the budget review in November 2024 as well as considering any future projects and savings towards these. The PC has been fortunate that it had a large donation of £100k so has used this for capital projects but going forward it must save for these. Various scenarios were considered and it was agreed on an increase to £18k from £15k being an increase of £7.28 per year for a tax band D property which is 15.03%. Proposed by JP, seconded by RG with a unanimous vote in favour to accept this.

- d. A donation towards churchyard mowing was considered following receipt of invoices for 2024 mowing. RG proposed seconded by JP to make a donation of £300 to assist with the mowing.

11.Lengthsman:

Tasks required-

12.Items for the next Agenda

- **Whole village event.**

13. Date of next meeting: Wednesday 12th March 2025- Wickhamford Memorial Hall.

Items for the next Agenda must be received 7 days prior to the above date.

Andrea Evans

Clerk to Wickhamford Parish Council.
Meeting Closed at 8.18pm.

Signed.....Chairperson

Date.....