

Wickhamford Parish Council

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To Wickhamford Parish Councillors:

You are duly summoned to attend the Wickhamford Parish Council meeting in backroom, Wickhamford Sports Club on the **Wednesday 24th May 2023 immediately following the Annual Parish Meeting.**

Agenda

Representatives from Rooftop Housing together with Wychavon DC will be attending to outline a development proposal .

- 1. **Apologies.**
To receive apologies and to approve the reason for absence
- 2. **Declaration of Interest.**
 - a. Councillors are reminded of the need to update their register of interests.
 - b. To declare any personal interests in items on the agenda and their nature.
 - c. To declare any prejudicial interests in items on the agenda and their (Councillor Councillors with pecuniary interests must leave the room for the relevant item(s)).
- 3. **To adjourn the meeting for the Public Session.**
Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. This period is not part of the formal meeting; brief notes will be appended to the Minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during the Public Session subject to the Councillor leaving the room in the event of an exchange on the issue between the Public and the Parish Council during this period.

Councillors are reminded that **only** items on the Agenda can be discussed during the meeting.

Councillors are also reminded that they are **not** allowed to use the Public Session to raise their own item(s). These must either be on the Agenda or the Clerk must be requested to add the item(s) to the next meeting Agenda.

- 4. **Review of minutes from the previous meeting.**

To consider the approval of the minutes of the last meeting of the Council.

- **5. District Council/County Council.**

a. District / County Councillors Report.

- **6. Police Officers Report.**

Update from www.police.uk

- **7. Parish Council:**

- a. To note the resignation of Tom Waller and agree process and timescales to co-opt 3 parish councillors.
- b. To organise play inspections.
- c. Trust fund-Update.
- d. Burial ground annual health & safety review and costs for repairs.
- e. Clerks Annual Review-To note ratify (closed session)

- **8. Items for Consideration.**

- **9. Planning.**

To consider/note the following applications:

a	Case No: W/22/00923/FUL Location: Tower View, Longdon Hill Proposal: Retrospective change of use from agriculture to private dog walking park (sui-generis) Parish Council Decision: No objections Wychavon Decision: Approved.
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- **10. Finance:**

- a. To RESOLVE to approve the list of cheques to be drawn this month and to ratify payments already made. Bank reconciliation and approvals list on supplementary sheets.
- b. To approve the Annual Governance Statement on the annual return for the year ending 31st March 2023.
- c. To approve the statement of accounts for the year ending 31st March 2023.
- d. To receive the Report of the Internal Auditor on the annual return for the year ending 31st March 2023.
- e. To agree insurance renewal of £1569.75 as of 1st June 2023.

- **11. Lengthsman Duties:**

- a. To agree tasks required.
- b. To note 2023/24 budget of £2179.09.

- **12. Items for the next Agenda**

13. To confirm the date of the next meeting- 12th July 2023.

Items for the next Agenda must be received 7 days prior to the next meeting.

17th May 2023.