

# Wickhamford Parish Council

Minutes of the Meeting, 10<sup>th</sup> November 2021, 11/21.

Clerk to the Council, Andrea Evans, Ty Gwyn, Church Street, Offenham, Worcs, WR11 8RW.  
01386 760332 email [wickhamfordpc@gmail.com](mailto:wickhamfordpc@gmail.com) website: [www.wickhamfordpc.co.uk](http://www.wickhamfordpc.co.uk)

Meeting was held in Wickhamford Memorial Hall.

**Present:** V. Chairman J. Poulter, Councillors, S Wride, T Waller and D Heeks.

Clerk, A. Evans.

## 1. **Apologies** –

Chairman J Newbury, County Councillor L Eyre, District Councillor N Robinson,  
R Gutteridge.

## 2. **Declarations of Interest**

None.

## 3. **The meeting was adjourned for the Public Question Time.**

None.

4. The Minutes of the meeting held on the 8<sup>th</sup> September 2021 were agreed, proposed by DH,  
seconded by JP with a unanimous vote in favour.

## 5. **Matters arising from the previous meeting**

None.

## 6. **District / County Councillors Report**

- a. The County Councillor and District Councillor reports are available on the website when provided.  
County Councillor-  
District Councillor-
- b. Speeding on A44- Dealt with under police report and see County Councillor report.
- c. Golden Lane/Manor Road kerbing- See County Councillor report.
- d. Vibrant Village Session- JP attended the session but felt that it didn't apply to Wickhamford as we have a newsletter and Facebook page in place. Cllrs are able to watch the presentation if they wish to.

## 7. **Police Officers Report.**

- a. Mobile Police Station visit- Visit took place on 2<sup>nd</sup> November 2021, however, the location was not detailed to advise residents of where to attend. This has been reported back so that it doesn't happen again.
- b. Wickhamford has a new PC and PCSO who attended the meeting. They advised of a scheme called Neighbourhood Matters: [www.neighbourhoodmatters.co.uk](http://www.neighbourhoodmatters.co.uk) Anyone

can join to keep up to date with incidents. It is intended to try to get some speed checks carried out on A44 and Manor Road to ascertain if the speeding has increased. The officers intend to attend as many meetings as possible.

**8. Parish Council:**

- a. Feedback from residents regarding path- Clerk advised that a handful of comments have been received from residents saying how disappointed they are that the path is not going ahead, in particular that it would have provided a flat even surface for those that struggle to walk or wheelchair users.
- b. Progress on wetpour and tables- Matting has now been removed from play area for wetpour to be laid. There has been a slight delay as the wetpour requires edging which will be done on 30<sup>th</sup> November 2021. 3 of the planned 5 tables are in position near the seating area with the remaining 2 to be put either at the end of the seating or near to the petanque square.

**9. Items for Consideration:**

- a. Re-instating 'gold' in Golden Lane- JP suggested that Golden Lane should be re-planted with golden trees which is why the name was given. All agreed. Clerk will get prices and design for consideration at next meeting.
- b. Adult Exercise Equipment- It has been suggested about providing outside gym equipment with community funds. SW proposed that it be deferred until 2022. Cllrs agreed to float the idea in the newsletter to residents. TW raised concerns about mowing around the equipment.
- c. Millenium Path- Clerk has obtained 2 further quotations to clear and reinstate the Millenium path, both in excess of £3k. The original contractor quoted £800 but as part of the full path project. They have since confirmed that they will still clear the path for this amount so have been asked to proceed as soon as possible.
- d. Residents' suggestion for tree planting around the village- It was agreed to ask residents where trees should be planted so that the woodland trees can be planted in these locations.
- e. Churchyard Mowing- It was unanimously agreed to make a donation for mowing as in previous years of £250.

**10. Correspondence-**

- Update on action taken by clerk since meeting of 8th September 2021- ongoing as received.

**11. Plans for Review-**

**a.** To consider/note the following applications and to note the following decisions:

|   |   |
|---|---|
| a | <p><b>Case No:</b> 21/02500/CU</p> <p><b>Location:</b> Orchard Farm , Evesham Road, Broadway.</p> <p><b>Proposal:</b> Change of use from agricultural building, used for an egg packing station to B1 office and light industrial-Variation of conditions 6, 8 &amp; 9 of planning permission reference.</p> <p><b>Parish Council Decision:</b> No objections.</p> <p><b>Wychavon Decision:</b></p> |
| b | <p><b>Case No:</b> 21/01790/FUL</p> <p><b>Location:</b> Bond Industrial estate, Pitchers Hill, Wickhamford.</p>   |

|                                 |   |
|---------------------------------|---|
| <b>Proposal:</b>                | Proposed demolition of existing building and erection of 2no. industrial units. |
| <b>Parish Council Decision:</b> | No objections.  |
| <b>Wychavon Decision:</b>       | Approved.   |

## 12. Finance:

A list of payments to be drawn this month were approved and cheques already signed ratified and the statement of balance of accounts 2021 approved as follows, proposed by SW and seconded by JP with a unanimous vote in favour.

a.

| <b>FINANCIAL STATEMENT AND CHEQUES TO BE DRAWN</b> |                 |                           |            |                 |
|--|-----------------|---------------------------|------------|-----------------|
| <b>Wickhamford Parish Council</b>                  |                 | As at 27th September 2021 | <b>B/F</b> | <b>01.04.21</b> |
|  |                 |                           |            | 61422.99        |
| Deposit Account 309089 53702068                    | 6003.12         | INTEREST                  |            | 1.55            |
| Fixed Deposit                                      | 0.00            |                           |            |                 |
| Current Account No 309089 37665860                 | 2654.58         | CREDIT                    |            | 8853.19         |
| Deposit Account 309089 39325168                    | 46929.35        | PRECEPT                   |            | 5750.00         |
|  | 55587.05        | TOTAL                     |            | <b>76027.73</b> |
| LESS   |                 |                           |            |                 |
| AS LIST  | <b>55587.05</b> |                           |            |                 |
| Cheque No.   |                 | PAYMENT                   |            | 20440.68        |
|  |                 |                           |            | <b>55587.05</b> |
| outstanding  |                 |                           |            | -               |
|  |                 |                           |            | -               |
|  |                 |                           |            | -               |
| Credits  |                 |                           |            | -               |
|  |                 |                           |            | -               |
|  |                 |                           |            | -               |
|  |                 |                           |            | -               |
|  |                 |                           |            | -               |
|  |                 |                           |            | 0.00            |

| <b>Payments to be made</b> |              |                |            | <b>NET</b> | <b>VAT</b> | <b>GROSS</b> |
|----------------------------|--------------|----------------|------------|------------|------------|--------------|
| <b>Date</b>                | <b>Name</b>  | <b>Product</b> | <b>Chq</b> |            |            |              |
| 06.09.21                   | Andrea Evans | HP Ink         | BACS       | 15.97      | 0.00       | 15.97        |
| 06.09.21                   | M Parkinson  | lengthsman     | BACS       | 213.00     | 42.60      | 255.60       |
| 06.09.21                   | Smartcut     | mowing         | BACS       | 478.00     | 95.60      | 573.60       |
|                            |              | play           |            |            |            |              |
| 08.09.21                   | Tim Spragg   | inspection     | BACS       | 40.00      | 0.00       | 40.00        |
| 09.09.21                   | Andrea Evans | salary         | BACS       | 215.15     | 0.00       | 215.15       |
| 17.09.21                   | PKLittlejohn | audit          | BACS       | 200.00     | 40.00      | 240.00       |
| 20.09.21                   | A Wright     | Newsletter     | BACS       | 40.00      | 0.00       | 40.00        |
| 22.09.21                   | Westcotec    | VAS            | BACS       | 3175.00    | 635.00     | 3810.00      |
| 27.09.21                   | HMRC         | Tax & NI       | 177        | 53.80      | 0.00       | 53.80        |

Total 5244.12

**FINANCIAL STATEMENT AND CHEQUES TO BE DRAWN**

| Wickhamford Parish Council         |                 | As at 20th October 2021 | B/F | 01.04.21        |
|------------------------------------|-----------------|-------------------------|-----|-----------------|
|                                    |                 |                         |     | 61422.99        |
| Deposit Account 309089 53702068    | 6003.12         | INTEREST                |     | 1.55            |
| Fixed Deposit                      | 0.00            |                         |     |                 |
| Current Account No 309089 37665860 | 7891.04         | CREDIT                  |     | 9164.19         |
| Deposit Account 309089 39325168    | 46929.35        | PRECEPT                 |     | 11500.00        |
|                                    | 60823.51        | TOTAL                   |     | <b>82088.73</b> |
| LESS                               |                 |                         |     |                 |
| AS LIST                            | <b>60823.51</b> |                         |     |                 |
| Cheque No.                         |                 | PAYMENT                 |     | 21265.22        |
|                                    |                 |                         |     | <b>60823.51</b> |
| outstanding                        |                 |                         |     | -               |
|                                    |                 |                         |     | -               |
|                                    |                 |                         |     | -               |
| Credits                            |                 |                         |     | -               |
|                                    |                 |                         |     | -               |
|                                    |                 |                         |     | -               |
|                                    |                 |                         |     | 0.00            |

b. Budget- Clerk gave a detailed breakdown of income and expenditure for past year. The figures are slightly distorted by the refund of a large amount of VAT as well as expenditure from community fund for capital projects. However, the PC has kept in budget for clerks salary, mowing (largely funded by grant from WCC) and insurance and subscriptions. It was agreed that when considering the precept request in January 2022, that a small increase in precept would be appropriate to keep in line with rising costs. It was also discussed and agreed that a fund of between £8k -£10k should be put aside for project in 2022 to enhance the village. Applications/suggestions will be invited for this fund.

**12. Lengthsman-**

- a. Overgrowth near bus shelter at Murcot Turn.
- b. Hedge near Sandy's Arms.
- c. Hedge A44.

**13. Items for the next Agenda**

- [New projects for 2022.](#)

14. Date of next meeting: Wednesday 12<sup>th</sup> January 2022.

Items for the next Agenda must be received 7 days prior to the above date.

Andrea Evans

Clerk to Wickhamford Parish Council.  
Meeting Closed at 8.23pm.

Signed.....

Date.....

Chairman

DRAFT