

# Wickhamford Parish Council

Minutes of the Meeting, 8<sup>th</sup> September 2021, 09/21.

Clerk to the Council, Andrea Evans, Ty Gwyn, Church Street, Offenham, Worcs, WR11 8RW.  
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Meeting was held in Wickhamford Memorial Hall.

**Present** Chairman J Newbury, V. Chairman J. Poulter, Councillors, R Gutteridge and D Heeks.

District Councillor N Robinson.

Clerk, A. Evans.

## 1. **Apologies** –

T Waller, S Wride and L Eyre.

## 2. **Declarations of Interest**

None.

## 3. **The meeting was adjourned for the Public Question Time.**

None.

4. The Minutes of the meeting held on the 14<sup>th</sup> July 2021 were agreed, proposed by RG, seconded by JP with a unanimous vote in favour.

## 5. **Matters arising from the previous meeting**

None.

## 6. **District / County Councillors Report**

- a. The County Councillor and District Councillor reports are available on the website when provided.
- b. County Councillor-
  - Road signs, speed reduction and speed bumps-Contained within CC report.
  - Speeding along A44- Some information is contained in report but it was agreed to ask Cllr Eyre for more assistance in what action/measures can be taken to assist with speeding on A44.
  - Street Trading Application- Mobile ice-cream and dessert van to operate everyday between 5pm and 9pm. Cllrs are not against application but would like exact location in Wickhamford as well as litter clearing policy to approve this request.
- c. District Councillor-
  - Enforcement have been chased regarding outstanding cases and a report supplied.

- Ambulance information has been supplied to councillors.
- Wychavon District Council may be asked to house afghani refugees by government.

## 7. Police Officers Report.

- No police report has been received.
- Police commissioner Response- Councillors unanimously vote to respond to questionnaire regarding policing advising how disappointment they are about the lack of police presence and support as well as no regular updates.

## 8. Parish Council:

- Play inspections- Councillors considered the renewal of this role as part of its process to review contracts at the appropriate time. This has been running for a year and is a paid role with an annual cost of £520. It was unanimously agreed to not continue with this role and for councillors to carry out the checks.

## 9. Items for Consideration:

- All-weather footpath around the playing field- Cllrs considered the responses from residents as follows:  
18 previous responses of which 16 were in favour of path, 16 further responses as a result of July newsletter 8, in favour and 8 against and 2 received at meeting both against. 3 of the comments against the path were nasty and aggressive and had incorrect information in them. This project was never to be paid for by precept and this has been clearly detailed in previous minutes. Benefits to disabled users was considered and a lengthy discussion took place about increased use by dog walkers and dog poo but it was felt that regardless of the path, dog poo is an issue which needs addressing separately and it would be neither increased or decreased by providing an all-weather path. It was noted that one comment was received from a lady who felt she would be able to get out and walk on an even surface unlike the pathways. JN advised that he was in favour of the path, DH advised that he was against it. JN proposed the path be installed and a vote was taken with 2 votes against and 1 in favour. Chair has the casting vote but felt that the decision should not go through on a casting vote so vote against. Therefore the path will not be considered at this time. It should be noted that the millennium path will be cleared but new quotes will be needed as it formed part of a whole quote.
- Memorial Hall- No further information received to date.
- Village businesses in newsletter- It was unanimously agreed to not proceed with this suggestion.
- Quotations for wetpour under some play pieces.- 2 quotations have been received for £2192.50 and £ 10640. It was agreed to proceed with replacing wetpour under spider climbing frame and roundabout at a cost of £2192.50 but to ask for local quotes for the removal of existing surface.
- Village 'tree planting' event with Woodland Trust Trees- Trees are due to be delivered in early November, 60 saplings to form a small copse ideally in the far corner of playing field, not too close to boundary but to improve drainage as area is boggy and to make mowing easier. It was agreed to ask for volunteers, primarily children from the village to come along and plant. Add to newsletter.
- Quotation for tables in front of forest seating area- Quote has been received to add individual mushroom style tables in front of each section at a cost of £200 each. This is as a result of a resident's request. It was unanimously agreed to proceed with 5 tables.

10. **Correspondence-**

- Update on action taken by clerk since meeting of 14th July 2021- ongoing as received.
- The installation of a bench and memorial plaque in cemetery- JN suggested at the end of path and then moved into extension in the future thus reducing costs to install a base.

11. **Plans for Review-**

**a.** To consider/note the following applications and to note the following decisions:

**a.**

a	<p><b>Case No:</b> 21/01667/CLE</p> <p><b>Location:</b> Sandyacre, Vale Exotics at, Longdon Hill, Wickhamford</p> <p><b>Proposal:</b> Application for lawful development certificate for existing use of the land and buildings as retail premises (use class E).</p> <p><b>Parish Council Decision:</b> "Wickhamford PC has the following comments to make:</p> <p>This application appears to be a renewal under existing rights of their retail permission and as such would be hard to oppose.</p> <p>However we think that the following points should be pointed out:</p> <p>1 No business appears to have been conducted from this site for several years, their website actually states that the business is " Permanently closed".</p> <p>2 Due to the reclassification of retail classes this application, if granted, now covers permission for a far ranging uses of the site. As it is surrounded by residential houses can any stipulations be put in place to limit future change of use?</p> <p><b>Wychavon Decision:</b></p>
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**b**

b	<p><b>Case No:</b> 21/01693/FUL</p> <p><b>Location:</b> Lisbon Nurseries, Willersey Road, Badsey</p> <p><b>Proposal:</b> Proposed new vehicular access.</p> <p><b>Parish Council Decision:</b> "Wickhamford PC has the following comments to make:</p> <p>Lisbon nurseries in its current trading form has a perfectly sufficient access for its use. The proposed new road is on greenbelt land which already has permission for 2 new roads and access to the Manor House. A third road would deter from the parkland feel of the surroundings and further intrusion should be resisted.</p> <p>If the nursery has plans for expansion needing a new access then this should be considered together and not separately as this application would allow."</p> <p><b>Wychavon Decision:</b></p>
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**c**

c	
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	<b>Case No:</b> 21/01790/FUL
	<b>Location:</b> Bond Industrial estate, Pitchers Hill, Wickhamford.
	<b>Proposal:</b> Proposed demolition of existing building and erection of 2no. industrial untyis.
	<b>Parish Council Decision:</b> No objections.b.
	<b>Wychavon Decision:</b>
d	<b>Case No:</b> 21/00481/HP
	<b>Location:</b> 14 Manor Road, Wickhamford.
	<b>Proposal:</b> Remove existing conservatory and garage. Erection of single and two storey rear extension and extend dropped kerb.
	<b>Parish Council Decision:</b> No objections
	<b>Wychavon Decision:</b> Approved.

## 12. Finance:

A list of payments to be drawn this month were approved and cheques already signed ratified and the statement of balance of accounts 2021 approved as follows, proposed by DH and seconded by JP with a unanimous vote in favour.

a.

<b>FINANCIAL STATEMENT AND CHEQUES TO BE DRAWN</b>			
<b>Wickhamford Parish Council</b>	As at 31st July 2021	<b>B/F</b>	<b>01.04.21</b>
			61422.99
Deposit Account 309089 53702068	6003.12	INTEREST	1.55
Fixed Deposit	0.00		
Current Account No 309089 37665860	2756.34	CREDIT	8318.19
Deposit Account 309089 39325168	52739.35	PRECEPT	5750.00
	61498.81	TOTAL	<b>75492.73</b>
LESS			
AS LIST	<b>61498.81</b>		
Cheque No.		PAYMENT	13993.92
			<b>61498.81</b>
outstanding			-
			-
Credits			-
			-
			0.00

<b>Payments to be made</b>				<b>NET</b>	<b>VAT</b>	<b>GROSS</b>
<b>Date</b>	<b>Name</b>	<b>Product</b>	<b>Chq</b>			
01.07.2021	HMRC	Tax & NI	174	53.80	0.00	53.80
01.07.2021	Wychavon DC	Lease	BACS	10.00	0.00	10.00
01.07.2021	Northwick rest	Play area repairs	BACS	1560.00	0.00	1560.00
05.07.2021	Andrea Evans	HP/paper	BACS	15.99	0.00	15.99
05.07.2021	Smartcut	grass cutting	BACS	463.00	92.60	555.60
06.07.2021	Wychavon DC	bins	BACS	77.59	15.52	93.11
09.07.2021	Andrea Evans	Salary	BACS	215.15	0.00	215.15

13.07.2021	Maurice Parkinson	Lengthsman	BACS	98.00	19.60	117.60
15.07.2021	ICO	Membership	D/D	35.00	0.00	35.00
19.07.2021	Marmax Products	Bench	BACS	374.00	74.80	448.80
21.07.2021	Anastacia Wright	newsletters	BACS	20.00	0.00	20.00
21.07.2021	Hannah Mitchell	newsletters	BACS	20.00	0.00	20.00
27.07.2021	HMRC	Tax & NI	BACS	53.80	0.00	53.80
28.07.2021	Andrea Evans	planter plants	BACS	6.00	0.00	6.00
28.07.2021	Wychavon DC	bins	BACS	232.77	46.56	279.33
28.07.2021	Andrea Evans	Petanque sign	BACS	7.95	0.00	7.95
					Total	3492.13

### FINANCIAL STATEMENT AND CHEQUES TO BE DRAWN

Wickhamford Parish Council

As at 24th August 2021

B/F

01.04.21

				61422.99
Deposit Account 309089 53702068	6003.12	INTEREST		1.55
Fixed Deposit	0.00			
Current Account No 309089 37665860	1990.70	CREDIT		8755.19
Deposit Account 309089 39325168	52739.35	PRECEPT		5750.00
	60733.17	TOTAL		<b>75929.73</b>
LESS				
AS LIST	<b>60733.17</b>			
Cheque No.		PAYMENT		15196.56
				<b>60733.17</b>
outstanding				-
Credits				-
				0.00

Payments to be made				NET	VAT	GROSS
Date	Name	Product	Chq			
02.08.21	Andrea Evans	HP Ink	BACS	16.49	0.00	16.49
05.08.21	Smartcut	mowing	BACS	304.00	60.80	364.80
09.08.21	Andy Tyrrell	bench	BACS	215.00	0.00	215.00
09.08.21	Tim Spragg	Play check/July	BACS	50.00	0.00	50.00
09.08.21	Andrea Evans	Salary	BACS	215.15	0.00	215.15
10.08.21	Maurice Parkinson	lengthsman	BACS	98.00	19.60	117.60
13.08.21	Tim Spragg	Play check/April	BACS	50.00	0.00	50.00
13.08.21	Tim Spragg	play check/May	BACS	40.00	0.00	40.00
13.08.21	Tim Spragg	play check/March	BACS	40.00	0.00	40.00
13.08.21	Tim Spragg	check/June	BACS	40.00	0.00	40.00
18.08.21	HMRC	Tax & NI	176	53.60	0.00	53.60
				Total		1202.64

b. Councillors considered the amount of reserves required to ensure that PC runs appropriately but has funds in an emergency if required. Discussion took place and JN proposed with a unanimous vote in favour to keep £20k in reserve and to open a fixed deposit account to gain more interest.

**12. Lengthsman-**

a. Tasks agreed: Weed spraying: Washington Road, Coombfield Road, Sally Close, Drysdale Road and between Sandy’s Arms and A44.

**13. Items for the next Agenda**

- Re-instate ‘gold’ on Golden Lane and look to plant golden hedging along Golden Lane.

**14.** Date of next meeting: Wednesday 10<sup>th</sup> November 2021.

Items for the next Agenda must be received 7 days prior to the above date.

Andrea Evans

Clerk to Wickhamford Parish Council.  
Meeting Closed at 8.50pm.

Signed.....

Date.....

Chairman