

Wickhamford Parish Council

Minutes of the Meeting, 14th July 2021, 07/21.

Clerk to the Council, Andrea Evans, Ty Gwyn, Church Street, Offenham, Worcs, WR11 8RW.
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Meeting was held in Wickhmaford Memorial Hall.

Present V. Chairman J. Poulter, Councillors, R Gutteridge, S Wride and T Waller.
District Councillor N Robinson and County Councillor Liz Eyre.

Clerk, A. Evans.

1. **Apologies** –

J Newbury and D Heeks.

2. **Declarations of Interest**

JP- Memorial Hall.

3. **The meeting was adjourned for the Public Question Time.**

No-one requested to book a space to attend before the deadline.

4. The Minutes of the meeting held on the 5th May 2021 were agreed, proposed by RG, seconded by JP with a unanimous vote in favour.

5. **Matters arising from the previous meeting**

None.

6. **District / County Councillors Report**

- a. The County Councillor and District Councillor reports are available on the website when provided.
- b. County Councillor-
 - Suggestions of 20mph, speed bumps and changes to road signs have been rejected by Highways. Need to see speed results to take matters any further. Speed bumps are not supported by '20 is plenty' lobby group either. A suggestion of yellow backing on signs to make them stand out was also rejected by cllrs as cllrs didn't feel it would have an effect. There is a suggestion that some signage directing cars to Badsey be removed but cllrs unanimously agreed that this should not be actioned, besides satnav and local knowledge will still send vehicles along Manor Road to Badsey. TW advised that consideration should also be given to speeds along A44, this will be put on next agenda to consider further. Cllr Eyre will look into Community Speed Watch but this will need speeds initially. PC should consider a new VAS- item 9c on this agenda for consideration
 - Report with further details to follow.

c. District Councillor-

- Enforcement have been chased regarding outstanding cases but officer dealing with them has left and the case has not been picked by anyone else.
- Clerk asked again about business rates list to ensure that everyone is paying equally. A list has been compiled for covid grants but is not held by Wychavon. Suggestion to look at Valuation Office Agency (VOA) street by street which should provide this information..

7. **Police Officers Report.**

A number of village matters have been reported to Andrew Oates but residents should be encouraged to contact 101 to record a log.

8. **Parish Council:**

- a. Update regarding HGV's through village-HGV movement appears to have improved but Cllr Eyre has just sent a detailed report regarding Fresh for All and the HGV movement so as to ensure that no details are missed when making a decision.
- b. Wickhamford Sports Club
- i. The provision of goals on playing field- A resolution was unanimously passed allowing cllrs to reconsider the matter of goals on the playing field. Cllrs still unanimously agreed that a donation of £300 could be made either to replace the plastic goals like for like or to contribute to more expensive goals although cllrs felt that plastic would be more appropriate as they are easily moved around.
 - ii. Email received from Sports Club- Clerk expressed her disappointment at having received an email from club, cllrs considered a response as follows:
 - Trees- Trees have been inspected and one tree requires some work which club will attend to, this was agreed on by both parties but PC has had a number of emails from 2 residents regarding tree matters, in future, these will be directed to club.
 - Debris left to the side of club following installation of petanque-both contractor and farmer confirmed separately that they had removed all their debris and more relating to this project.
 - Goals- Dealt with under item 8b.i.
 - Annual rental-PC were under the impression that the club is in good financial shape, if this is not the case then the club need to contact PC to discuss.
 - iii. Trees and emails concerning ownership of playing field- All future correspondence will be forwarded to club. It was agreed that a note should be put in newsletter regarding ownership of playing field.
- c. Parish Council-Changing webpage provider- package comes up for renewal in March 2022. It was unanimously agreed that when it comes up for renewal it will be transferred to LCN which is more user friendly. Cllr Mike Tennant from Badsey PC will set it up and populate it at a cost of approx. £300.

9. **Items for Consideration:**

- a. Feedback to provide an all-weather footpath around the playing field- It was agreed to show a drawing and costs on the newsletter and ask for further feedback which will be considered in September. It was agreed to carry out works on Millennium path regardless at a cost of £750.
- b. Memorial Hall- To replace rendering and insulation- 2 Quotes were considered being the quotes that have been previously submitted for £18900 and £20500. SW asked if a

business plan had been forthcoming and details of how this would increase the usage of the hall, neither have been received to date. SW advised that she couldn't consider this matter without the information. JP advised that he is not convinced that this is the appropriate material for the hall and that Willersey Hall should be visited by the hall committee and a quote obtained to see if this would be more suitable. It was unanimously agreed that cllrs would consider the matter further as match funding once other materials have been considered and other funding sources looked at.

- c. Additional VAS and speed camera- TW proposed, seconded by RG with a unanimous vote in favour to purchase an additional VAS (vehicle activated sign) showing speeds and either 'thank you' or 'slow down' at a cost of £3175. Speed cameras will be considered once Cllr Eyre has looked into Community Speed Watch further.
- d. Update on petanque booking system/Rules and confirm a recent booking.- Wickhamford WI have booked petanque for 19th August 2021 which is the first booking, sign will be made to thank Worcs CC for donation, advise of booking process and show ownership by Wickhamford PC.
- e. Upgrade of play pieces- Quotes have been received for new play equipment, however, it was unanimously agreed that now remedial work has been carried out, that it may be more appropriate and cheaper to have new wetpour under some pieces. Clerk will get quotes for September meeting.

10. Correspondence-

- Update on action taken by clerk since meeting of 5th May 2021.
- It was unanimously agreed to support the installation of a bench and memorial plaque in cemetery in memory of deceased resident, installation and maintenance needs to be done by PC.

11. Plans for Review-

- a.** Enforcement update- Dealt with under District Council.
- b.** To consider/note the following applications and to note the following decisions:

a	<p>Case No: 21/00481/HP</p> <p>Location: 14 Manor Road, Wickhamford</p> <p>Proposal: Remove existing conservatory and garage. Erection of single and two storey rear extension and extend dropped kerb.</p> <p>Parish Council Decision: No objections</p> <p>Wychavon Decision: Approved.</p>
b	<p>Case No: 21/00769/FUL</p> <p>Location: Orchard farm Evesham Road, Wickhamford</p> <p>Proposal: Additional timber cladding to existing office and yoga studio.</p> <p>Parish Council Decision: No objections</p> <p>Wychavon Decision: Approved.</p>
c	<p>Case No: 21/00548/HP</p>

Location:	Cats Protection, Pitchers Hill, Wickhamford
Proposal:	Erection of store building and isolation pen.
Parish Council Decision:	Wickhamford PC are divided on this application but the majority agree as follows that: The development is outside the existing property boundaries and encroaches on green belt"
Wychavon Decision:	Approved.

d	Case No:	21/02237/FUL
	Location:	Sandys Arms, Pitchers Hill, Wickhamford
	Proposal:	Erection of 4 houses and associated works.
	Parish Council Decision:	
	Wychavon Decision:	Withdrawn.

12. Finance-

- a. A list of payments to be drawn this month were approved and cheques already signed ratified and the statement of balance of accounts 2021 approved as follows, proposed by TW and seconded by RG with a unanimous vote in favour.

FINANCIAL STATEMENT AND CHEQUES TO BE DRAWN			
Wickhamford Parish Council	As at 24th May 2021	B/F	01.04.21
			61422.99
Deposit Account 309089 53702068	1003.10	INTEREST	0.05
Fixed Deposit	50108.41		
Current Account No 309089 37665860	6384.63	CREDIT	1325.00
Deposit Account 309089 39325168	2629.46	PRECEPT	5750.00
	60125.60	TOTAL	68498.04
LESS			
AS LIST	60125.60		
Cheque No.		PAYMENT	8372.44
			60125.60
outstanding			-
Credits			-
			-
			0.00

Payments to be made				NET	VAT	GROSS
Date	Name	Product	Chq			
30.04.21	Andrea Evans	paper/hp play	BACS	15.99	0.00	15.99
30.04.21	Rospa	inspection	BACS	86.00	17.20	103.20
30.04.21	Worcs CALC	m/ship	BACS	424.47	75.92	500.39
04.05.21	G Curtis	petanque	BACS	300.00	0.00	300.00
10.05.21	Smartcut	grass cutting	BACS	304.00	60.80	364.80
10.05.21	Andrea Evans	Salary	BACS	215.15	0.00	215.15
11.05.21	Andrea Evans	zoom	BACS	14.39	0.00	14.39
17.05.21	A Wright	newsletter	BACS	20.00	0.00	20.00
17.05.21	H Mitchell	newsletter	BACS	20.00	0.00	20.00

17.05.21	HMRC	Tax & NI	173	53.80	0.00	53.80
17.05.21	M Parkinson	Lengthsman	BACS	98.00	19.60	117.60

FINANCIAL STATEMENT AND CHEQUES TO BE DRAWN

Wickhamford Parish Council		As at 30th June 2021	B/F	01.04.21
				61422.99
Deposit Account 309089 53702068		6003.12	INTEREST	1.55
Fixed Deposit		0.00		
Current Account No 309089 37665860		5564.27	CREDIT	7633.99
Deposit Account 309089 39325168		52739.35	PRECEPT	5750.00
		64306.74	TOTAL	74808.53
LESS				
AS LIST		64306.74		
Cheque No.			PAYMENT	10501.79
				64306.74
	outstanding			-
				-
				-
				-
				-
Credits				-
Memory Lane	50.00			-
WCC-lengthsman	117.60			-
	328.00			-
WCC G/cutting grant	816.02			-
HMRC/Vat	4997.37			0.00

Payments to be made				NET	VAT	GROSS
Date	Name	Product	Chq			
24.05.21	Andrea Evans	sign	BACS	8.99	0.00	8.99
28.05.21	Came & Co	Insurance	BACS	1183.77	0.00	1183.77
01.06.21	Andrea Evans	HP/Ink	BACS	16.49	0.00	16.49
09.06.21	Andrea Evans	Salary	BACS	215.15	0.00	215.15
10.06.21	Andrea Evans	brass plaque	BACS	8.95	0.00	8.95
14.06.21	Smartcut	grass cutting	BACS	304.00	60.80	364.80
14.06.21	Smartcut	Verges	BACS	80.00	16.00	96.00
21.06.21	M Parkinson	VAS	BACS	196.00	39.20	235.20
				Total		2129.35

- b. Balances of accounts were noted as follows: Deposit Account- £52739.35, Deposit Account- £6003.12 and Current Account-£5564.27. TW proposed with a unanimous vote in favour to consider a financial reserve amount at September 2021 meeting.

12. Lengthsman-

- a. Tasks agreed: Clear out bus shelter on A44.

13. Items for the next Agenda

Businesses to advertise in newsletter.
Tables in front of forest seating.
Village tree planting event.
Wetpour for play area.
Speeding on A44.

14. Date of next meeting: Wednesday 15th September 2021.

Items for the next Agenda must be received 7 days prior to the above date.

Andrea Evans

Clerk to Wickhamford Parish Council.
Meeting Closed at 8.50pm.

Signed.....

Date.....

Chairman

DRAFT