

# Wickhamford Parish Council

Clerk to the Council, Andrea Evans, Ty Gwyn, Church Street, Offenham, WR11 8RW

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To Wickhamford Parish Councillors:

You are duly summoned to attend the Wickhamford Parish Council meeting **Via Zoom on the 5<sup>th</sup> May 2021 at 7.00pm. Residents are able to attend the meeting for 'public Forum' provided they have contacted the clerk to register their interest by midday on Monday 3rd May 2021.**

## Agenda

- 1. **Apologies.**  
To receive apologies and to approve the reason for absence
- 2. **Declaration of Interest.**
  - a. Councillors are reminded of the need to update their register of interests.
  - b. To declare any personal interests in items on the agenda and their nature.
  - c. To declare any prejudicial interests in items on the agenda and their (Councillor Councillors with pecuniary interests must leave the room for the relevant item(s)).
- 3. **To adjourn the meeting for the Public Session.**  
Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. This period is not part of the formal meeting; brief notes will be appended to the Minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during the Public Session subject to the Councillor leaving the room in the event of an exchange on the issue between the Public and the Parish Council during this period.

Councillors are reminded that **only** items on the Agenda can be discussed during the meeting.

Councillors are also reminded that they are **not** allowed to use the Public Session to raise their own item(s). These must either be on the Agenda or the Clerk must be requested to add the item(s) to the next meeting Agenda.

- 4. **Review of minutes from the previous meeting.**

To consider the approval of the minutes of the last meeting of the Council.

- **5. Matters arising from the previous meeting**

- **6. District Council/County Council.**

- a. District / County Councillors Report.
- b. To receive an update on road signs, speed reduction and speed bumps.
- c. Kerbing on Golden Lane. CC.
- d. Drysdale Close. CC.
- e. Planning Enforcement/business Rates. DC.

- **7. Police Officers Report.**

- **8. Parish Council:**

- To note clerks annual review and agree payscale increase (closed session)
- To consider residents' request for '20 is plenty' signs.
- To receive an update regarding HGV's through village.
- Defibs
- Cemetery- Ashes- Signage/newsletter.

- **9. Items for Consideration.**

- To consider a suggestion/residents' feedback to provide an all-weather footpath around the playing field.
- To consider and approve cost of £210.99 to replace training football goal posts as agreed.
- To consider and approve woodland Trust trees
- Memorial Hall- To consider a request to replace rendering and insulation.JP
- To consider designs and costings for an additional VAS.
- To receive an update on petanque, consider seating and possible booking system/Rules.
- To consider a request for a WI bench.

- **10. Correspondence.**

To receive an update on action taken by clerk since meeting of 10th March 2021.

- **11. Planning.**

- To receive a planning enforcement update.
- To consider/note the following applications:

a	<p><b>Case No:</b> 21/00423/FUL</p> <p><b>Location:</b> Lower Field Farm Longdon Hill Wickhamford</p> <p><b>Proposal:</b> Erection of roof over livestock gathering area.</p> <p><b>Parish Council Decision:</b> No objections</p> <p><b>Wychavon Decision:</b> Approved.</p>
b	<p><b>Case No:</b> 21/00424/FUL</p> <p><b>Location:</b> Lower Field Farm Longdon Hill Wickhamford</p> <p><b>Proposal:</b> Erection of roof over calf pen building.</p> <p><b>Parish Council Decision:</b> No objections</p> <p><b>Wychavon Decision:</b> Approved.</p>
c	<p><b>Case No:</b> 21/00548/FUL</p> <p><b>Location:</b> 95 Pitchers Hill, Wickhamford</p> <p><b>Proposal:</b> Erection of store building and isolation pen.</p>

	<p><b>Parish Council Decision:</b> "Wickhamford PC are divided on this application but the majority agree as follows that: The development is outside the existing property boundaries and encroaches on green belt"</p> <p><b>Wychavon Decision:</b></p>
d	<p><b>Case No:</b> 21/00835/FUL</p> <p><b>Location:</b> 35 Pitchers Hill, Wickhamford</p> <p><b>Proposal:</b> Proposed new vehicular access and erection of two dwellings with off-street parking to the rear of 35 Pitchers Hill.</p> <p><b>Parish Council Decision:</b></p> <p><b>Wychavon Decision:</b></p>
e	<p><b>Case No:</b> 21/00769/FUL</p> <p><b>Location:</b> Orchard Farm, Evesham Road, Broadway</p> <p><b>Proposal:</b> Addition of timber cladding to existing office and yoga studio</p> <p><b>Parish Council Decision:</b> No Objections.</p> <p><b>Wychavon Decision:</b></p>

● **12. Finance:**

- a. To approve the Annual Governance Statement on the annual return for the year ending 31<sup>st</sup> March 2021.
- b. To approve the statement of accounts for the year ending 31<sup>st</sup> March 2021.
- c. To receive the Report of the Internal Auditor on the annual return for the year ending 31<sup>st</sup> March 2021.
- d. To RESOLVE to approve the list of cheques to be drawn this month and to ratify payments already made.

<b>FINANCIAL STATEMENT AND CHEQUES TO BE DRAWN</b>				
<b>Wickhamford Parish Council</b>		<b>As at 31st March 2021</b>	<b>B/F</b>	<b>01.04.20</b>
				73936.41
Deposit Account 309089 53702068		1003.09	INTEREST	112.72
Fixed Deposit		50108.414629.42		
Current Account No 309089 37665860		5910.07	CREDIT	21170.51
Deposit Account 309089 39325168		4629.38	PRECEPT	11000.00
		61650.99	TOTAL	<b>106219.64</b>
LESS				
AS LIST		<b>61650.99</b>		
Cheque No.			PAYMENT	44568.65
				<b>61650.99</b>
outstanding				-
				-
				-
				-
				-



14.04.21	HMRC	Tax & NI	171	53.60	0.00	53.60
19.04.21	Terry Miles	Internal audit	BACS	100.00	0.00	100.00
22.04.21	Andy Tyrrell	Petanque	BACS	3250.00	0.00	3250.00
26.04.21	Merstow Green	incorrect credit	BACS	228.00	0.00	228.00
			Total			6875.12

e. To note VAT amount of £5026.57

f. **13. Lengthsman Duties:**

a. To agree tasks required.

b. To note lengthsman budget for 2021-22 of £1804.63.

• **14. Items for the next Agenda**

• **15. To confirm the date of the next meeting as the 14th July 2021.**

Items for the next Agenda must be received 7 days prior to the next meeting.

Andrea Evans  
Clerk to Wickhamford Parish Council